



अखिल भारतीय आयुर्विज्ञान संस्थान, देवघर-814152
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, DEOGHAR-814152
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
(An Institution of National Importance under Ministry of Health & Family Welfare)
भारत सरकार/ Government of India
Website-www.aiimsdeoghar.edu.in

F. No: AIIMS Deoghar/ Admin/Campus/Shops

Date: 06.10.2025

**NOTICE INVITING “EXPRESSION OF INTEREST” FOR OPERATING KIOSKS/
SHOPS WITHIN AIIMS DEOGHAR, DEVIPUR CAMPUS.**

The All India Institute of Medical Sciences (AIIMS), Deoghar invites Expression of Interest (EOI) from reputed and experienced vendors to operate various **kiosks/shops** within the AIIMS campus. These kiosks are intended to cater to the daily needs of **residents, faculty, students, patients, and visitors**, and to enhance the overall facilities available at campus. A total of **06 kiosks** will be allotted under this EOI, across different categories of services as mentioned below:

SL No	Category	Number of Kiosks	Kiosk No
1	Vegetable & Fruit Shop	1	04
2	Saloon & Grooming parlour (Men)	1	07
3	Saloon & Grooming parlour (Women)	1	08
4	Cycle Store with facility of air pump	1	09
5	Laundry, Dry Cleaning & Ironing Shop	1	05
6	Coffee Shops	1	15

Note: Each interested party can apply for **a maximum of one kiosk per category**, and for **up to two categories in total**.

Eligibility Criteria:

Interested parties must fulfil the following minimum eligibility conditions for **Technical Evaluation**:

- Form for submission of bid duly filled in all manner with signature & stamp.
- Valid PAN Card
- Valid GST Registration Certificate in relevant field
- Valid Shop Establishment Certificate / Trade License in relevant field.
- Minimum **5 years of experience** in the relevant category of business. (It will be counted from date of establishment/ GST Registration)
- Application fee of Rs.1500/- in form of Demand Draft (Demand draft should be payable at AIIMS Deoghar)

Selection Criteria:

The selection process will be based on a **Two-Envelope System**, comprising:

A. Technical Evaluation (Qualifying Criteria)

Evaluation of documents listed for Technical Evaluation. Only technically qualified applicants will be considered for financial evaluation.

B. Financial Evaluation

Among technically qualified applicants, the selection will be made based on the **highest monthly rental offer** for the specific kiosk category.

Minimum base rent: Rs.14625/- per month (₹65 per sq. ft. per month). An area of 225 sq-ft will be allotted for the kiosks. If two bidders have quoted the same price the successful bidder will be selected on the basis of GST registration, bidder with older GST Registration will be selected. In case GST Registration dates are same, bidder with higher turnover will be selected.

Bid Submission Guidelines:

Interested vendors are required to submit their bids in **two separate sealed envelopes**:

Envelope A – Technical Bid

- Containing all technical documents as listed above.
- Clearly marked as **“TECHNICAL BID – EOI FOR KIOSK AT AIIMS DEOGHAR”**

Envelope B – Financial Bid

- Containing the financial offer with proposed rent per sq. ft. for each applied kiosk.
- Clearly marked as **“FINANCIAL BID – EOI FOR KIOSK AT AIIMS DEOGHAR”**

Both envelopes must be placed in a single outer envelope superscribed with:

“EOI for Running Kiosks at AIIMS DEOGHAR”

General Conditions:

- AIIMS reserves the right to reject any or all applications without assigning any reason.
- No applicant shall be allotted more than one kiosk in the same category.
- The kiosk will be allotted initially for an initial period of 02 years which may be extended for 01 more year based on performance and compliance.
- All statutory clearances and compliance with regulatory norms will be the sole responsibility of the selected vendor.
- The H1 vendor shall be given LOI and H1 vendor shall have to submit Performance Bank Gurantee (PBG) of Rs.50,000/- within 15 days of issue of LOI. Thereafter the H1 vendor shall have to sign an agreement with AIIMS before commencing operations.
- Rent will be taken in advance.
- All kiosks have already been earmarked for specific categories.
- It is suggested to vendors to visit site before submitting the bid.

Deadline for submission of bids:

- Interested party shall have to submit its bid within 07 days of issue of EOI.

Submission Address:

EOI documents must be submitted in hard copy to the following address:

**Faculty In-Charge (Tender),
AIIMS Deoghar**

Terms & Conditions

1. Second Party shall submit Performance Bank Guarantee of Rs. 50,000/- in favour of AIIMS Deoghar within 15 days of issue of LOI in the event of selection of vendor (second party) as H1.
2. Second Party shall pay bills of electricity according to reading of electricity/ water meter which will be installed by Second Party at his own cost and the arrears, if any will be recovered from security. In case separate electricity/ water meter is not installed, the Second Party shall pay the charges of electricity/ water at flat rates fixed by the Executive Director, AIIMS Deoghar from time to time. The Second Party will pay electricity/ water bills raised by AIIMS Deoghar within 10 days from issue of the bill failing which necessary action shall be taken.
3. Second Party shall not claim any kind of proprietorship or any ownership on the allotted space for conducting the above job for the subject matter in this document.
4. Second Party shall ensure displaying of rates of items and shall not charge in excess of that.
5. Second Party shall use the premises solely for the purpose for which it has been agreed upon and for no other purpose and shall not part with the premises/ sub-let the premises to any other party directly or indirectly.
6. Second Party shall keep the premises in a clean sanitary and tenable condition and shall pay for the cost of making good any damage there to or to adjacent premises, caused by negligence or misuse of premises by the Second Party or before taking over possession whichever is earlier and shall indemnify the First Party (AIIMS Deoghar) against any loss/ damage/addition/alteration to the premises. The Second Party shall get the white wash/ paint done in the allotted space at his own cost from time to time as and when required.
7. Second Party shall not store any material outside allotted space or any other place where such goods are visible from outside. The area other than allotted space shall not be encroached upon or used for any purpose other than public passage.
8. Second Party shall not make any addition/ modification/ alteration without written consent of Executive Director, AIIMS Deoghar.
9. Second Party shall provide dust free, mosquito/fly/ insect free environment.
- 10. Second Party shall ensure selling products not more than MRP.**
- 11. If it comes to notice that second party is selling products at an unjustified price, penalty of Rs.5000/- will be imposed per instance.**
12. Second Party shall make arrangements for online mode of payment like UPI/ POS (e.g. through Paytm, google pay, PhonePe, swipe machine etc). The online mode of payment should be functioning round the clock and no staff, student, patient party, visitor shall be forced to make payment through cash, on account of non-functioning of online mode of payment.
13. Second Party shall follow rules and regulations issued by local authorities/ District Administration/ State Government.

14. Second Party during the terms of contract, shall pay all the Central/ Local taxes & Cesses from the time being imposed or assessed on the premises by the competent authority from time to time.
15. Second Party shall pay Goods & Service Tax as notified by the Central Government from time to time.
16. No obnoxious trade like Bidi, Cigarette, Pan Masala, Alcohol etc shall be carried on the premises. Second Party shall ensure "NO SMOKING" inside the premises.
17. Second Party shall not employ any child labour/s in contravention of the Labour Employment Act, 1970.
18. Second Party shall be fully responsible for implementation of Labour Laws/ Establishment Legislation including minimum wages, ESI/ PF & Workmen Compensation etc. Second Party shall make the payment of all the employees who are working with them.
- 19. Second Party shall deploy an employee in the allotted premises only after due verification of character and antecedent by police.**
- 20. Second Party shall also keep records of employees working with them in the allotted premises like character and antecedent, address proof, Identity Proof, Police Verification and also submit the same to AIIMS Deoghar.**
21. Second Party shall make necessary fire safety arrangement in the premises and also install appropriate number of fire extinguishers in consultation with the Fire Officer of AIIMS Deoghar to ensure safety and security of public and institute property.
- 22. Notwithstanding anything contained in the earlier clauses, AIIMS Deoghar shall be at liberty to terminate the contract/ agreement by giving 30 days notice ending with the expiry of that month.**
23. There shall be a periodical physical verification of the number and physical conditions of the items at the premises allotted to Second Party conducted by committee constituted by Executive Director, AIIMS Deoghar. Result of such action shall be recorded and appropriate penal action shall be taken wherever necessary.
24. In case of breach of any terms and conditions as mentioned above, the Competent Authority, shall have the right to cancel the agreement/ contract and nothing will be payable to the Second Party.
25. In case of any dispute between both the parties, all matter of jurisdiction shall be at the local courts of Deoghar.

TECHNICAL BID FORM

(To be submitted in Envelope A)

To be mentioned at envelope:

"TECHNICAL BID – EOI FOR KIOSK AT AIIMS DEOGHAR"

(To be filled, signed, and submitted by the applicant along with required documents)

General Information:		
SL No	Particulars	Details
1.	Name of the Applicant / Firm / Organization	
2.	Type of Entity (Proprietorship / Partnership / Pvt. Ltd / Others)	
3.	Registered Office Address	
4.	Correspondence Address	
5.	Contact Person Name	
6.	Category of Kiosk/Shop Applied For	

2. Details of documents to be submitted with for technical bid:

SL No	Details of documents	Page No
1.	a. Duly filled and signed Bid Submission Form	
2.	b. Copy of Valid PAN Card	
3.	c. Copy of Valid GST Registration in relevant field	
4.	d. Copy of Valid Shop Establishment Certificate/ Trade License	
5.	e. Proof of Minimum 5 Years Experience in relevant business	
6.	Demand Draft	

3. Details of Demand Draft:

DD Number: _____

Date: _____

Bank Name: _____

Amount: ₹1500/-

4. Declaration:

I/we hereby declare that the information provided above is true to the best of my/our knowledge and belief. I/we understand that any misrepresentation or concealment of facts shall lead to disqualification. I/we have read and understood all terms and conditions of the EOI and agree to abide by them.

Authorized Signatory:

Signature: _____

Name: _____

Designation: _____

Stamp of the Firm: _____

Date: _____

FINANCIAL BID FORM
(To be submitted in Envelope B)
To be mentioned at envelope:
“FINANCIAL BID – EOI FOR KIOSK AT AIIMS DEOGHAR”

General Information:		
SL No	Particulars	Details
1.	Name of the Applicant / Firm / Organization	
2.	Type of Entity (Proprietorship / Partnership / Pvt. Ltd / Others)	
3.	Registered Office Address	
4.	Correspondence Address	
5.	Contact Person Name	
6.	Category of Kiosk/Shop Applied For	

2. Financial Offer:

Kiosk/Shop Category	Proposed Monthly Rent (in ₹)
	₹ _____ per month

Note:

- Minimum base rent is Rs.14625/- per month (₹65 per sq. ft. per month for 225 sq ft).
- The highest offer among technically qualified bidders will be selected.

3. Declaration:

I/we hereby offer the above rental rate for the kiosk/shop applied for. I/we understand that AIIMS Deoghar reserves the right to accept or reject any bid without assigning any reason thereof. I/we agree to abide by all terms and conditions set forth in the EOI.

Authorized Signatory:

Signature: _____
Name: _____
Designation: _____
Stamp of the Firm: _____
Date: _____