



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, DEOGHAR**

**अखिल भारतीय आयुर्विज्ञान संस्थान, देवघर**

INSTITUTE OF NATIONAL IMPORTANCE UNDER MINISTRY OF HEALTH AND FAMILY WELFARE  
(स्वास्थ्य और परिवार कल्याण मंत्रालय के अंतर्गत राष्ट्रीय महत्व की संस्थान)

Deoghar, (Jharkhand) - 814152

देवघर, (झारखंड) - ८१४१५२

आरोग्यं परमं सुखम्

## **Notice Inviting quotation**

### **For**

**Arrangement of Stage & procurement of Trophy,  
Certificate, Medal & Memento for Helix-2025**

**Reference No.: AIIMS/DEO/ Engineering/NIQ/ 2025-26/11**

**Date of Issue: 30 August, 2025**

**Last Date of Submission: 06 September, 2025 at 4:00 PM.**

**Address:**

All India Institute of Medical Sciences, Deoghar

Devipur, Deoghar: 814152, Jharkhand

Email: [engineering@aiimsdeoghar.edu.in](mailto:engineering@aiimsdeoghar.edu.in)

**Notice Inviting quotation for Arrangement of Stage & procurement of Trophy, Certificate, Medal & Memento for Helix-2025 at AIIMS Deoghar**

**Sealed Quotations** are invited on behalf at AIIMS, Deoghar for Arrangement of Stage & procurement of Trophy, Certificate, Medal & Memento for Helix-2025 at AIIMS Deoghar required for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required documents must reach in the office of the undersigned on or before: 06 September 2025 at 4:00 PM. **The Envelope containing the quotation must be sealed and super scribed as under:** - Arrangement of Stage & procurement of Trophy, Certificate, Medal & Memento for Helix-2025 at AIIMS Deoghar.

“QUOTATION For Arrangement of Stage & procurement of Trophy, Certificate, Medal & Memento for Helix-2025 required for the Institute AIIMS DEOGHAR FOR REFERENCE NO: **AIIMS/DEO/ENGINEERING/NIQ/2025-26/11** Due: 06 September, 2025 at 4:00 PM”

The Envelope containing the quotation must be sent to:

**Superintending Engineer  
AIIMS Deoghar  
Jharkhand: 814152**

**1. General Terms & Conditions:**

- a) Firm must visit the campus and estimate the quantity to be needed.
- b) The quotations received **after this deadline or unsealed shall not be entertained** under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. The offer submitted by Fax / email shall not be considered and no correspondence will be entertained in this matter.
- c) Quotations must be in the **enclosed prescribed Performa (Annexure -1) on the letter head of the firm duly signed** by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- d) The supplier should supply all the equipment's / items along with its accessories.
- e) Rates must be quoted in Indian rupees.
- f) Rates must be inclusive of all charges (including Freight charges, Insurance, additional fixtures required, installation, taxes etc.).
- g) **No overwriting or cutting** is permitted in the rate. If found, the quotation shall be summarily rejected.
- h) The **rates quoted must be valid for 90 days minimum from the date of opening of the quotation** and silence of any tendered on this issue shall be treated as agreed with this condition.
- i) **Total cost/amount will be taken in consideration for L1. Becoming L1 will not be** the criteria for awarding of purchase order unless the rates are reasonable & justified.



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j) The firm / agency may satisfy the following conditions and **attach self-attested copy of the same with the quotation: -**

- The firm shall have valid GST / Other taxes and IT PAN.
- The firm should not be black listed by any Government agency/Department.

k) Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and it will be rejected accordingly. Any conditional quotation shall be rejected summarily.

l) The Bidders who have not obeyed the previous work order will not be allowed to participate in the NIQ.

m) **EMD:** Firm shall submit ₹ 9800/- amount in form of DD/FDR.

n) **Liquidated Damage:** - If the supplier fails to arrange the light on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 5% of the total order value.

o) **Payment Terms:** Payment will be done only after satisfactorily Arrangement of Stage & procurement of Trophy, Certificate, Medal & Memento for Helix-2025.

p) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Deoghar with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to arbitrator appointed by The Executive Director, AIIMS, Deoghar, whose decision will be final and binding upon the contractor.

q) AIIMS, Deoghar reserves the right to increase or decrease quantity. Decision of Quantity of items in the AIIMS, Deoghar will be final in this regard.

r) AIIMS, Deoghar reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of The Executive Director, AIIMS, Deoghar, will be final in this regard.

s) The envelope containing quotation should be sealed with wax/ tape from both the sides. No quotation will be accepted if received after due date.

t) Firm must visit the AIIMS Campus before quote the rate.

# 241  
29/8/25

  
(Devanand Jha)  
Superintending Engineer  
AIIMS Deoghar

Reference no.-

Date:

**[Letter head of firm]**  
**PRICE BID FORM**

To  
 The **Superintending Engineer**  
 AIIMS Deoghar  
 Jharkhand: 814152

Dear Sir, I/We ..... am/are submitting the quotation for reference Arrangement of Stage & procurement of Trophy, Certificate, Medal & Memento for Helix-2025 at AIIMS DEOGHAR FOR REFERENCE NO. **AIIMS/DEO/ENGINEERING/NIQ/2025-26/11<sup>th</sup> September**, 2025 at 4:00 PM" for Arrangement of Stage & procurement of Trophy, Certificate, Medal & Memento for Helix-2025.

1. I/We have thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
2. I/We hereby offer to supply at the following rates:

Sl. No.	Name of Items with specification	Qty./size	Rates ₹/unit	Amount
1	Certificates	250		
2	Trophy Big size	24		
3	Trophy Medium size	24		
4	Trophy Small Size	24		
5	Student of the year trophy	2		
6	Gold Medals	60		
7	Silver Medals	60		
8	Bronze Medals	60		
9	Mementos	80		
10	Carpeting	1000 sqft		
11	Stall inside auditorium with 16 tables & lights	800 sqft		
12	Stall outside auditorium with 16 tables & lights. Stall should be waterporoof	800 sqft		
13	Food serving table with dustbin	10		
14	Table with black masking	10		
15	Selfie point with spot light/flex/platform	1		
16	Gate	2		
17	Rich flower decoration stage	1		
18	Photography and videography	1		
19	Flex with framing	1500 sqft		
20	MIC	6		
21	<b><u>Total</u></b>			

22	<u>GST@18%</u>			
23	<u>Grand Total with inclusive of all taxes</u>			

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Note: -

- The bidder must quote their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.
- Catalog must be attached with quotation for technical evaluation.

Date:

(Name):

Place: Name of Firm/Company/Agency:

GSTIN No.:

Phone No:

Email:

(Signature of Authorized Person) \_\_\_\_\_

Seal: \_\_\_\_\_