



आरोग्यम् परमं सुखम्

**अखिल भारतीय आयुर्विज्ञान संस्थान, देवघर**  
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, DEOGHAR**  
(स्वास्थ्य और परिवार कल्याण मंत्रालय के अंतर्गत राष्ट्रीय महत्व की संस्थान)  
INSTITUTE OF NATIONAL IMPORTANCE UNDER MINISTRY OF HEALTH AND FAMILY WELFARE  
Ramsagar, Devipur, Deoghar, (Jharkhand) - 814152  
रामसागर, देवीपुर, देवघर, (झारखंड) - ८१४१४२

**Invitation of quotation**  
**for**  
**Organizing the event**  
**on the occasion of Independence Day**  
**on 15<sup>th</sup> August 2025**  
**at AIIMS, Devipur, Deoghar**

Reference No.: AIIMS/Deoghar/Independence Day/ 2025/Admin

Date of Issue: 07.08.2025

Last Date of Submission: 11.08.2025 at 05:00 PM.

Address:

All India Institute of Medical Sciences, Deoghar

Devipur, Deoghar: 814152, Jharkhand

Email: office.aiimsdeoghar@gmail.com

**Reference no: AIIMS/Deoghar/Independence Day/ 2025/Admin**

**Invitation of quotation for Organizing the event on the occasion of Independence Day on 15th August 2025 at AIIMS, Devipur, Deoghar.**

**Sealed Quotations** are invited on behalf of AIIMS, Deoghar for Organizing the event on the occasion of Independence Day on 15th August 2025 (**Annexure-I**) required for the Institute as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the undersigned on or before **11.08.2025 at 05:00 PM**. The **Envelope containing the quotation** must be sealed and super scribed as under:-

“QUOTATION FOR ORGANIZING THE EVENT ON THE OCCASION OF INDEPENDENCE DAY ON 15TH AUGUST 2025 AT AIIMS, DEVIPUR, DEOGHAR: AIIMS/Deoghar/Independence Day/ 2025/Admin DUE ON **11.08.2025 at 05.00 PM**”

**The Quotation should be send to the address:-**

Administrative Officer  
4<sup>th</sup> Floor, Administration Wing (Zone III),  
Academic Block, Ramsagar, Devipur  
Deoghar, Jharkhand -814152.

#### **1. Terms & Conditions:**

- a) The quotations received **after this deadline or unsealed shall not be entertained** under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. The offer submitted by Fax / email shall not be considered and no correspondence will be entertained in this matter.
- b) Quotations must be in the **enclosed prescribed Performa (Annexure -I) on the letter head of the firm duly signed** by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- c) The supplier should supply all the equipments / Material/ items along with its accessories.
- d) Rates must be quoted in Indian rupees.
- e) Rates must be inclusive of all charges (including Freight charges, Insurance, installation, taxes etc.).
- f) **No overwriting or cutting** is permitted in the rate. If found, the quotation shall be summarily rejected.
- g) The **rates quoted must be valid for 90 days minimum from the date of opening of the quotation** and silence of any tendered on this issue shall be treated as agreed with this condition.
- h) **Total cost/amount will be taken in consideration for L1.** Becoming L1 will not be the criteria for awarding the contract /purchase order/work order unless the rates are reasonable & justified.
- i) The firm / agency may satisfy the following conditions and **attach self-attested copy of the same with the quotation:**
  - The firm shall have valid GST / Other taxes and IT PAN.
  - The firm should not be black listed by any Government agency/Department.

- Purchase order/work order of any government institute/organization for organizing the event or similar work.
- j) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and it will be rejected accordingly. Any conditional quotation shall be rejected summarily.
- k) **Work completion -Delivery Period** – within 20 days from work order/ one day before schedule date.
- l) **Liquidated Damage:** - If the supplier fails to organize event/ deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- m) **Payment Terms:** Payment will be only after completion of work/ delivery / commissioning of material and after satisfactory inspection report issued by authorized person of AIIMS Deoghar.
- n) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Deoghar with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to arbitrator appointed by The Executive Director, AIIMS, Deoghar, whose decision will be final and binding upon the contractor.
- o) AIIMS, Deoghar reserves the right to increase or decrease quantity. Decision of Quantity of items in the AIIMS, Deoghar will be final in this regard.
- p) AIIMS, Deoghar reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of The Executive Director, AIIMS, Deoghar, will be final in this regard.
- q) The envelope containing quotation should be sealed with WAX/TAPE on both sides. The quotation received after due date will not be accepted.
- r) THE SELECTED Bidder will visit the site and have to complete all the work by the evening of 14.08.2025.

**Encl.:** Annexure 1 (Specifications with price bid)

Reference no:

Date:

**[Letter head of firm]**PRICE BID FORM

To,  
Administrative Officer,  
AIIMS, Deoghar,  
Jharkhand - 814152

Dear Sir,

I/We ..... am/are submitting the quotation for reference "QUOTATION FOR ORGANIZING THE EVENT ON THE OCCASION OF INDEPENDENCE DAY ON 15TH AUGUST 2025 AT AIIMS, DEVIPUR, DEOGHAR: AIIMS/Deoghar/Independence Day/ 2025/Admin **DUE ON 11.08.2025 at 05.00 PM**" for AIIMS Deoghar.

1. I/We have thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
2. I/We hereby offer to arrange the event and supply on following rates:

S. no.	Name of Item with specification	Quantity	Quoted Amount (Per Unit)	Total amount
1	Carpet	1500 sqft		
2	Flex with Framing	450 sqft		
3	Lime/chuna	100 kg		
4	Flower decoration	1000 Pcs		
5	Badges	1000 Pcs		
6	Food/Snacks Packet (Amul butter milk-01, Dal Kachori-01, Dry Samosa-01, Motichoor Laddu (Good quality)-01, Raskadam-01	3000 pkt		
7	Water bottle	3000 Pcs (200 ml)		
8	Certificates	50 Pcs		
9	Memento	40 Pcs		
Total				

Note:-

- The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.

Date:

(Name):

Place:

Name of Firm/Company/Agency:

GSTIN No.:

Phone No:

Email:

(Signature of Authorized Person) \_\_\_\_\_

Seal: \_\_\_\_\_