



आरोग्यम् परमं सुखम्

INDIA INSTITUTE OF MEDICAL SCIENCES, DEOGHAR

अखिल भारतीय आयुर्विज्ञान संस्थान, देवघर

INSTITUTE OF NATIONAL IMPORTANCE UNDER MINISTRY OF HEALTH AND FAMILY WELFARE

(स्वास्थ्य और परिवार कल्याण मंत्रालय के अंतर्गत राष्ट्रीय महत्व की संस्थान)

P.T.I., Daburgram, Jasidih, Deoghar, (Jharkhand) - 814142

पी.टी.आई., डाबरग्राम, जसीडीह, देवघर, (झारखंड) - ८१४१४२

Invitation of quotation

for

Surgical instruments & items

for

Department of E.N.T. at AIIMS Deoghar

Reference No.: AIIMS/Deoghar/ENT_OPD/surgical instruments/2021-22/01

Date of Issue: 04th January, 2021

Last Date of Submission: 14th January, 2021 at 04:00 PM.

All India Institute of Medical Sciences, Deoghar

P.T.I. campus, Daburgram, Jasidih, Deoghar: 814142, Jharkhand

email: office.aiimsdeoghar@gmail.com

Handwritten signature and date: 4/1/2021

**Invitation of quotation for Surgical instruments and items for
Department of Otorhinolaryngology at AIIMS Deoghar**

Sealed Quotations are invited on behalf AIIMS, Deoghar for surgical instruments and items (**Annexure-I**) required for the Department of otorhinolaryngology at AIIMS Deoghar as per terms & conditions mentioned below. The filled quotations along with all the required documents must reach in the office of the undersigned on or before **14.01.2021 at 04:00 PM**. The **Envelope containing the quotation** must be sealed and **super scribed as under:-**

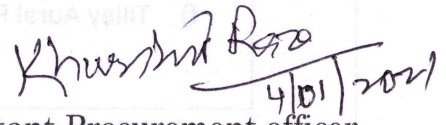
**“QUOTATION FOR SURGICAL INSTRUMENTS AND ITEMS FOR
DEPARTMENT OF OTORHINOLARYNGOLOGY AT AIIMS DEOGHAR
FOR REFERENCE NO.: AIIMS/DEOGHAR/ENT_OPD/SURGICAL
INSTRUMENTS/2021-22/01 DUE ON 14.01.2020 at 04.00 PM”**

1. Terms & Conditions:

- a) The quotations received **after this deadline or unsealed shall not be entertained** under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. The offer submitted by Fax / email shall not be considered and no correspondence will be entertained in this matter.
- b) Quotations must be in the **enclosed prescribed Performa (Annexure -2) on the letter head of the firm duly signed** by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- c) The supplier should supply all the equipments and items.
- d) Rates must be quoted in Indian rupees.
- e) Rates must be inclusive of **all charges** (including Freight charges, Insurance, installation, taxes etc.).
- f) **No overwriting or cutting** is permitted in the rate. If found, the quotation shall be summarily rejected.
- g) The **rates quoted must be valid for 90 days minimum from the date of opening of the quotation** and silence of any tendered on this issue shall be treated as agreed with this condition.
- h) **Total cost/amount will be taken in consideration for L1**. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- i) The firm / agency may satisfy the following conditions and **attach self-attested copy of the same with the quotation:**
 - The firm shall have valid GST / Other taxes and IT PAN.
 - The firm should not be black listed by any Government agency/Department.
 - Purchase order of any government institute.
- j) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as

vague offers and It will be rejected accordingly. Any conditional quotation shall be rejected summarily.

- k) **Delivery Period** – within 20 days from Purchase order.
- l) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- m) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Deoghar.
- n) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Deoghar with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to arbitrator appointed by The Executive Director, AIIMS, Deoghar, whose decision will be final and binding upon the contractor.
- o) AIIMS, Deoghar reserves the right to increase or decrease quantity. Decision of Quantity of items in the AIIMS, Deoghar will be final in this regard.
- p) AIIMS, Deoghar reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of The Executive Director, AIIMS, Deoghar, will be final in this regard.


4/10/2021
Assistant Procurement officer

AIIMS Deoghar

Encl.: Annexure 1 (Specification)

Annexure 2 (Format of price bid)

Reference no: AIIMS/Deoghar/ENT_OPD/surgical instruments/2021-22/01

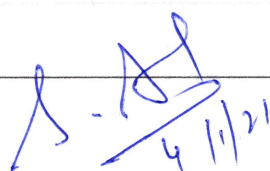
S. no.	Name of Instrument	Specifications	Qty.
1	Otorhinolaryngology Instruments set: It should include following instruments/items		01 set
	a) Aural Syring @ All Metal with 2 Pipes Conical	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	b) Hartmann Tuning Forks 512 Hz	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	c) Eustachian Tube Catheter – 2.3mm	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved 2.3mm	02 pc
	d) Jobson Horne Probe 19.0cm – Adult	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved 19.0cm – Adult	05 pc
	e) Ring Curette Buck – Large	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	f) Tilley Aural Forceps	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	04 pc
	g) Micro Instruments Tray for Forceps & Micro Point with Silicone Mat	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	h) Micro Aural Crocodile Forceps Serrated Fine Straight	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	i) Micro Aural Cup Forceps Fine Straight	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	j) Ball Probe	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	k) Aural Suction Tips (Micro suction adapter)	steel finish non rusting material Catalogue Number and Manufacturer number engraved <ul style="list-style-type: none"> It should include all sizes It should have adapter 	05 sets
	l) Tongue depressor	<ul style="list-style-type: none"> Usage- Reusable and Autoclavable Type- L Shape Material- Stainless Steel Shape of ends- Rounded at both ends Blade- Smooth Length (approx):120 millimeter 	20 pc

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		<ul style="list-style-type: none"> Width (approx): 15 millimeter 	
	m) Bulls Eye Lamp	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	n) Murphy Head Mirror	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved With head band	04 pc
2	Laryngeal instruments Set: It should include following instruments/items		01 set
	a) Laryngeal Mirrors with Handle No. 2	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	b) Laryngeal Mirrors with Handle No. 4	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	10 pc
	c) Laryngeal Mirrors with Handle No. 5	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	05 pc
	d) Post Rhinoscopic Mirror with Handle No.4	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	04 pc
	e) McIntosh Laryngoscope with Blade Set of 4 Blades	Type of Laryngoscope Standard Laryngoscope Size of Blades should be of all types. Number of blades included: 4 Type of Handle: Standard (Adults) Light Source: LED bulb Material of handle of Laryngoscope- Stainless Steel Medical grade Shape of Blade: Curved Number of Handles included: 1 Handle with Universal Adapter for Interchangeable blades: Yes Sterilization/Disinfectant: Yes Light Source LED bulb Type of Handles: Hook-on fitting Warranty (Yrs): 1	02 pc
	f) Patterson Biopsy Forceps 35cm	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	g) Magill Forceps large	steel finish non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	h) Thilenius tonsil abscess dilator	steel finish non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	i) Bowl Stainless Steel 8"	steel finish non rusting material Catalogue Number and Manufacturer number engraved	04 pc

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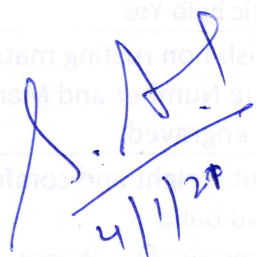
	j) Sponge holding forcep	steel finish non rusting material Catalogue Number and Manufacturer number engraved	04 pc
3	Rhinology (Set of instruments used Rhinology section): It should include following instruments/items		01 set
	a) Killian Nasal Speculum 7.5cm	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	01 pc
	b) Biopsy Punch Forceps	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	c) Thudichum Nasal Speculum Set of 4	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	4 Sets
	d) Freer Elevator	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	e) Nasal Packing Forceps	steel finish non rusting material Catalogue Number and Manufacturer number engraved	04 pc
	f) Nasal Suction Tips	steel finish non rusting material Catalogue Number and Manufacturer number engraved It should contain different sizes of suction tips	05 sets
4	SINUSCOPY (Set of instruments used SINUSCOPY procedure): It should include following instruments/items		01 set
	a) Blakesley Nasal Forceps Straight 3.5mm–S.S.	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	02 pc
	b) Blakesley Nasal Forceps Up45 ⁰ 3.5mm –S.S.	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	01 pc
5	Tracheostomy: It should include following instruments/items		04 set
	a) Langen Beck Retractor (large)	Steel finish non rusting material Catalogue Number and Manufacturer number engraved	08 pc
	b) Langen Beck Retractor (Medium)	Steel finish non rusting material Catalogue Number and Manufacturer number engraved	08 pc
	c) Tracheal Dilating Forceps 12cm/4.75"	Steel finish non rusting material Catalogue Number and Manufacturer number engraved Size:-12cm/4.75"	04 pc
	d) 1 Prong cricoid hook blunt	Steel finish non rusting material Catalogue Number and Manufacturer number engraved	04 pc


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	e) Bowl Stainless Steel 8"	Steel finish non rusting material Catalogue Number and Manufacturer number engraved	04 pc
	f) Sponge holding forcep	Steel finish non rusting material Catalogue Number and Manufacturer number engraved	04 pc
6	Formalin Chamber 21"	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved	01 pc
7	Otoscope	<ul style="list-style-type: none"> • Light source: Halogen HPX bulb • Number of sets of different sizes of Ear Specula to be provided along with otoscope - 4 • Magnification - 3.5x • Voltage Rating of the bulb (Volts)(Min) - 3.5 • Type of rechargeable battery - Ni-Cd • Capacity of the Battery (mAh) - 2500 • Weight (gms)-175 to 450 • Warranty in Years-3 • Disposable ear specula-optional • Removable Otoscope head-Yes • Rotatable lense-Yes • Rechargeable handle-Yes • Material of the device body Medical Grade Stainless Steel • Provision of sealed system for Pneumatic otoscopy with detachable pneumatic bulb-Yes 	01 pc
8	Sterilizer/Boiler (Medium)	steel finish non rusting material Catalogue Number and Manufacturer number engraved	01 pc
9	Head light	<ul style="list-style-type: none"> • Light weight and comfortable head band • Accessory like charger, cable & batteries, Portable compact design with no wires- into shirt pocket • ON/OFF control with lens holder • Dimension (Ht X wth X Th) – 220 X 250 X 60mm • Minimum Spot diameter (mm):5 • Maximum Spot diameter (mm): 60 • Cool day light • Integrated battery/battery light source that allows more freedom of movement. • No separate light source required • No separate light cable required • Available with rechargeable battery option 	01 pc

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		<ul style="list-style-type: none"> Luminosity adjustable from 10 to 100 mm at a working distance of 40 cm Soft flexible headband Ergonomic fit Easy vertical and horizontal adjustment to the shape of head Extension cable for attaching the rechargeable battery and battery box to the clothing 	
10	Sterilization tray	10" x 15" x 0.75" Includes Base, Lid and Mat	02 pc
11	Instrument Box Size 20 x 10 x 6cm	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved Size 20 x 10 x 6cm	02 pc
12	Autoclave Instrument Box with Silicon Matt 34x20x5cm	Stainless Steel – Non rusting material Catalogue Number and Manufacturer number engraved Autoclave Instrument Box with Silicon Matt 34x20x5cm	02 pc


 4/1/14

Reference no:

Date:

[Letter head of firm]
PRICE BID FORM

To,
 Assistant Procurement officer,
 AIIMS, Deoghar.
 Dear Sir,

I/We am/are submitting the quotation for reference
 "QUOTATION FOR SURGICAL INSTRUMENTS AND ITEMS FOR
 DEPARTMENT OF OTORHINOLARYNGOLOGY AT AIIMS DEOGHAR
 FOR REFERENCE NO.: AIIMS/DEOGHAR/ENT_OPD/SURGICAL
 INSTRUMENTS/2021-22/01 DUE ON 14.01.2020 at 04.00 PM" for Department of
 otorhinolaryngology at AIIMS Deoghar.

1. I/We have thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
2. I/We hereby offer to supply at the following rates:

S. no.	Name of Item with specification	Qty	Quoted make	Unit price	GST	Total cost
1						
2						
		Total cost/ amount				
Total cost/amount (in words)						

Note:-

- The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.
- Catalog must be attached with quotation for technical evaluation.

Date:

(Name):

Place :

Name of Firm/Company/Agency:

GSTIN No.:

Phone No:

Email:

(Signature of Authorized Person)

Seal: _____

Khushboo Bora
 4/01/2020