



आरोग्यम् परमं सुखम्

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, DEOGHAR**

**अखिल भारतीय आयुर्विज्ञान संस्थान, देवघर**

INSTITUTE OF NATIONAL IMPORTANCE UNDER MINISTRY OF HEALTH AND FAMILY WELFARE

(स्वास्थ्य और परिवार कल्याण मंत्रालय के अंतर्गत राष्ट्रीय महत्व की संस्थान)

P.T.I., Daburgram, Jasidih, Deoghar, (Jharkhand) - 814142

पी.टी.आई., डाबरग्राम, जसीडीह, देवघर, (झारखंड) - ८१४१४२

Invitation of quotation  
for  
Organizing the event  
on the occasion of Independence Day  
on 15<sup>th</sup> August 2022  
at AIIMS, Devipur, Deoghar

Reference No.: AIIMS/Deoghar/Independence Day/ 2022-23/Admin

Date of Issue: 4<sup>th</sup> August, 2022

Last Date of Submission: 10th August, 2022 at 05:00 PM.

Address:

All India Institute of Medical Sciences, Deoghar

Devipur, Deoghar: 814152, Jharkhand

Email: office.aiimsdeoghar@gmail.com

**Reference no: AIIMS/Deoghar/Independence Day/ 2022-23/Admin**

**Invitation of quotation for Organizing the event on the occasion of Independence Day on 15th August 2022 at AIIMS, Devipur, Deoghar.**

**Sealed Quotations** are invited on behalf of AIIMS, Deoghar for Organizing the event on the occasion of Independence Day on 15th August 2022 (**Annexure-I**) required for the Institute as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the undersigned on or before **09.08.2022 at 05:00 PM**. The **Envelope containing the quotation** must be sealed and super scribed as under:-

“QUOTATION FOR ORGANIZING THE EVENT ON THE OCCASION OF INDEPENDENCE DAY ON 15TH AUGUST 2022 AT AIIMS, DEVIPUR, DEOGHAR: AIIMS/Deoghar/Independence Day/ 2022-23/Admin DUE ON **09.08.2022 at 05.00 PM**”

**The Quotation should be send to the address:-**

Administrative Officer  
AIIMS Deoghar PTI Campus,  
Daburgram, Jasidih,  
Deoghar, Jharkhand -814142.

#### **1. Terms & Conditions:**

- a) The quotations received **after this deadline or unsealed shall not be entertained** under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. The offer submitted by Fax / email shall not be considered and no correspondence will be entertained in this matter.
- b) Quotations must be in the **enclosed prescribed Performa (Annexure -I) on the letter head of the firm duly signed** by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- c) The supplier should supply all the equipments / Material/ items along with its accessories.
- d) Rates must be quoted in Indian rupees.
- e) Rates must be inclusive of all charges (including Freight charges, Insurance, installation, taxes etc.).
- f) **No overwriting or cutting** is permitted in the rate. If found, the quotation shall be summarily rejected.
- g) The **rates quoted must be valid for 90 days minimum from the date of opening of the quotation** and silence of any tendered on this issue shall be treated as agreed with this condition.
- h) **Total cost/amount will be taken in consideration for L1**. Becoming L1 will not be the criteria for awarding the contract /purchase order/work order unless the rates are reasonable & justified.
- i) The firm / agency may satisfy the following conditions and **attach self-attested copy of the same with the quotation:**
  - The firm shall have valid GST / Other taxes and IT PAN.
  - The firm should not be black listed by any Government agency/Department.

- Purchase order/work order of any government institute/organization for organizing the event or similar work.
- j) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and it will be rejected accordingly. Any conditional quotation shall be rejected summarily.
- k) **Liquidated Damage:** - If the supplier fails to organize event/ deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- l) **Payment Terms:** Payment will be only after completion of work/ delivery / commissioning of material and after satisfactory inspection report issued by authorized person of AIIMS Deoghar.
- m) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Deoghar with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to arbitrator appointed by The Executive Director, AIIMS, Deoghar, whose decision will be final and binding upon the contractor.
- n) AIIMS, Deoghar reserves the right to increase or decrease quantity. Decision of Quantity of items in the AIIMS, Deoghar will be final in this regard.
- o) AIIMS, Deoghar reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of The Executive Director, AIIMS, Deoghar, will be final in this regard.
- p) The envelope containing quotation should be sealed with WAX/TAPE on both sides. The quotation received after due date will not be accepted.
- q) THE SELECTED Bidder will visit the site and have to complete all the work by the evening of 14.08.2022.

**Encl.:** Annexure 1 (Specifications with price bid)

Reference no:

Date:

**[Letter head of firm]**

PRICE BID FORM

To,  
Administrative Officer,  
AIIMS, Deoghar,  
Jharkhand

Dear Sir,

I/We ..... am/are submitting the quotation for reference "QUOTATION FOR ORGANIZING THE EVENT ON THE OCCASION OF INDEPENDENCE DAY ON 15TH AUGUST 2022 AT AIIMS, DEVIPUR, DEOGHAR: AIIMS/Deoghar/Independence Day/ 2022-23/Admin DUE ON 09.08.2022 at 05.00 PM" for AIIMS Deoghar.

1. I/We have thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
2. I/We hereby offer to arrange the event and supply on following rates:

S. no.	Name of Item with specification	Size/No. (Specification)	Quoted Amount (Price Bid)
1	Tent (Water proof with cloth ceiling)	50X100 Sq. Ft.	
2	Stage with stairs/Carpet (Complete)	20X16 Sq. Ft.	
3	Chair with Covers	500pc	
4	Sofa with Centre Table	(10pc and 05 Pc Respectively)	
5	Fan & lights (12pc) in Tent	35pc and 12 Pc respectively	
6	Sound System with MIC & Podium full set(02)	(08 Boxes)	
7	Carpet	4000 sq ft.	
8	Flex with Framing	450 Sq. Ft.	
9	L.E.D Screen with Platform & Operators	12X8 Sq. Ft. (2 Nos.)	
10	Photography/Videography with soft copy /Framing (IPC) 4 K UHD	1 Set	
11	Generator-30 KVA with Diesel	01 Pc	
12	Lime powder (Chuna)	80 Kg	
13	Flower decoration & Balloon dew	1000pc	
Total			

Note:-

- The bidder must quote their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.

Date:

(Name):

Place:

Name of Firm/Company/Agency:

GSTIN No.:

Phone No:

Email:

(Signature of Authorized Person) \_\_\_\_\_

Seal: \_\_\_\_\_