



अखिल भारतीय आयुर्विज्ञान संस्थान, देवघर – 814117
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, DEOGHAR-814117
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय के अधीन राष्ट्रीय महत्व का संस्थान)
(An Institute of National Importance under Ministry of Health & Family Welfare)

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CIRCULAR

Subject: Mandatory submission of employee details through Google Form for HRMS Portal onboarding-reg.

1. It is brought to the notice of all concerned that an updated and verified database of all SNOs & NOs is urgently required for updating profiles on the HRMS Portal of AIIMS Deoghar.
2. In this regard, a dedicated Google Form has been created to collect mandatory employee details directly from the staff to ensure data accuracy and avoid manual entry errors.
3. Therefore all Senior Nursing Officers(SNOs), Nursing Officers(Nos), and all other Non-Faculty Employees are hereby strictly directed to fill out and submit their complete information through the Google Form link provided below positively by 30.09.2026, failing which it will not be considered:

["https://docs.google.com/forms/d/e/1FAIpQLSft9zSo8oJCZG5NR69gOX_DR5LN4gt1Mwh5AygppnxVeXI5Ng/viewform?embedded=true"](https://docs.google.com/forms/d/e/1FAIpQLSft9zSo8oJCZG5NR69gOX_DR5LN4gt1Mwh5AygppnxVeXI5Ng/viewform?embedded=true)

Digitally signed by
RAM KRISHNA
Date: 24-09-2026
17:20:36

Assistant Administrative Officer
AIIMS Deoghar

Distribution:

1. All Sr. Nursing Officers/ Nursing Officers, AIIMS Deoghar
2. Asst. Nursing Superintendent (Off.) for circulation of this circular to all concerned.