



अखिल भारतीय आयुर्विज्ञान संस्थान, देवघर -814142

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, DEOGHAR-814142 (INDIA)

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)

An Institution of National Importance under Ministry of Health & Family Welfare)

भारत सरकार/ Government of India

Website-www.aiimsdeoghar.edu.in

आरोग्यं परमं सुखम्

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-AIIMD/Admn/Cir/1/2024-Admin

19-09-2024

Circular

Subject: Consolidated Policy on applications received from Group "B" & "C" employees for requesting NOC for outside employment -reg.

It is seen that many of the Group "B" & "C" employees send their applications requesting NOC for examination at the last moment, or sometimes do not intimate that he /she has applied for an exam and then request NOC to appear for a later stage of the exam. This haphazard and lacklustre attitude towards obtaining NOC without prior knowledge of DoPT instructions regarding issuance of NOC has been viewed seriously by the Competent Authority and hence arose the need to formulate a policy for issuing NOC. The key aspects of the policy are listed below:

1. Seeking NOC cannot be claimed as a matter of right. The Competent Authority may deny granting NOC/permission on grounds of Public Interest.
2. Every employee may be permitted to apply for an outside post for a maximum of four times in a year in accordance to DoPT O.M. No. 78020/1/2010-Estt (C) dated 23.12.2013. This restriction will not be applicable if the employee applies for posts in response to UPSC advertisements.
3. No NOC/Permission will be given to an employee if he /she is under suspension or disciplinary proceedings are pending /being contemplated against him/her.
4. Those who are newly recruited in AIIMS Deoghar will have to give details of all application forms/exams for which they applied/appeared before joining AIIMS Deoghar within a period of 7 days. If they fail to do so, no request will be considered for granting NOC/Permission in respect of those application forms.
5. Applications shall normally be forwarded for higher grades.
6. Applications from Govt. servant for employment elsewhere submitted otherwise than in response to advertisement or circulars inviting application should not be forwarded.
7. Request must be submitted complete in all aspects viz. complete advertisement, application form confirming eligibility to the post, undertaking etc. The requests for NOC/Permission must be given at least 15 working days in advance. If requests are received at the last hour, no NOC/Permission will be granted.

To,
The Executive Director
AIIMS Deoghar.

[Through Proper Channel]

Sir,

Application for NOC /INTIMATION regarding outside EMPLOYMENT (tick whichever is applicable)

1. Name of employee & Dept. :-
2. Designation & Pay Level :-
3. Date of Joining :-
4. Date of Birth/age :-
5. Name & pay/level of the post applied for :-
6. Age & Qualification for the post Name of organization of the applied post :-
7. Advertisement No. & date :-
8. Copy of Complete Advertisement enclosed or not (if not, state reason):-
9. Copy of application enclosed or not :-
10. Last date of Submission of application :-
11. No. of previous application / NOC asked in current year :-
12. Particulars of previous application (other than UPSC) sent if any during the current calendar year (January to December) -

Sr. No	Post applied for	Name of organization in applied	Date of advertisement and intimation to office
1.			
2.			
3.			
4.			

13. Certified that the particulars/information and documents provided/stated above are correct to the best of my knowledge and believe.

I hereby undertake that issuance of NOC does not give right that I will be relieved from the services of the Institute immediately. I will have to resign from the services of the Institute following prescribed procedure. I understand that no lien will be retained in AIIMS Deoghar. The competent authority reserves the right to accept or reject my resignation in the exigency of services. I understand that the permission may be denied/withdrawn at any moment without assigning any reasons. I will also intimate each stage of recruitment process. I have read and understood all the terms and conditions mentioned in the DOPT instruction in this regard.

Yours faithfully,

Place :

Date :

**Signature of Employee
Name & Designation.**

Signature of Controlling Authority/HoD with stamp.



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(An Institute of National Importance under Ministry of Health & Family Welfare,
Govt. of India)

Email: admin@aiimsdeoghar.edu.in

No. AIIMS/Deoghar/Office-Order/2026-27/107

Date: 16.05.2026

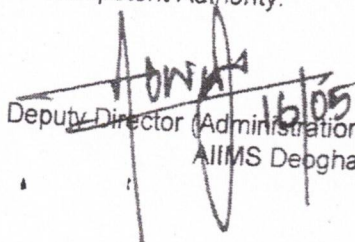
OFFICE MEMORANDUM

Subject: No Objection Certificate (NOC) during the first Six months from the date of joining.

Employees of the Institute will not be given NOC for applying in any other Institute during the first six months from the date of joining.

This has the approval of the Institute Body and Governing Body, AIIMS Deoghar.

This OM is being issued with the approval of the Competent Authority.


Deputy Director (Administration)
AIIMS Deoghar

Distributions:

1. PA to ED & CEO, AIIMS Deoghar
2. All Deans, AIIMS Deoghar
3. All HoDs, AIIMS Deoghar
4. Medical Superintendent, AIIMS Deoghar
5. Principal, College of Nursing, AIIMS Deoghar
6. ANS (Officiating), AIIMS Deoghar
7. Administrative Officer, AIIMS Deoghar
8. All Regular Employees of the Institute
9. IT Cell for uploading on Institute's Website