

**Draft Minutes of the 5th Meeting of the Standing Finance Committee (SFC) of AIIMS, Deoghar at Nirman Bhawan, New Delhi (02<sup>nd</sup> December 2024 at 03:00 PM)**

The 5th meeting of the Standing Finance Committee (SFC) of AIIMS, Deoghar was held on 02<sup>nd</sup> December 2024 at 03:00 PM under the Chairmanship of Ms. Punya Salila Shrivastava, IAS, Secretary, Ministry of Health & Family Welfare, Government of India. The following members and special invitees attended the meeting: -

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Mode of Attendance</b>
1.	Ms. Punya Salila Shrivastava, IAS Secretary, MoHFW, Govt. of India	Chairperson	Present
2.	Shri Jaideep Mishra, AS&FA, MoHFW, Govt. of India	Vice-Chairperson	Present
3.	Dr. Nishikant Dubey, Hon'ble Member of Parliament, Lok Sabha	Member	Present
4.	Prof. (Dr.) Atul Goel, DGHS, MoHFW, Govt. of India	Member	Present
5.	Prof. Ramesh Pandey, Ex- VC, Ranchi University	Member	Present (Online)
6.	Prof. Sukumar Mishra, Director, IIT (ISM) Dhanbad.	Member	Present (Online)
7.	Sri Ajoy Kumar Singh, IAS, Principal Secretary (Health), (Representative of Chief Secretary, Govt. of Jharkhand).	Member	Absent
8.	Prof. (Dr.) K.P. Sinha, Ex-Professor, Department of Pathology, RIMS Ranchi	Member	Present
9.	Ms. Ankita Mishra Bundela, IAS Joint Secretary, PMSSY, MoHFW, Govt. of India	Special Invitee	Present
10.	Prof. (Dr.) Saurabh Varshney, ED, AIIMS Deoghar	Member Secretary	Present

Shri Dinesh Kumar, Joint Director , MoHFW, GoI, Shri Amrendra Kumar, DDA, AIIMS Deoghar & Shri Pulak Kumar Datta, SAO, AIIMS Deoghar also attended the meeting as special invitee. The Chairperson called the meeting to order. It was noted that the quorum was complete. The Chairperson requested the Member-Secretary to introduce the Agenda items and initiate discussion for deliberations on each agenda item.

## **Welcome and Introduction of Members of 5th Standing Finance Committee, AIIMS Deoghar.**

Member Secretary welcomed all members of the Standing Finance Committee and introduced them. Member Secretary briefed the members about present status of construction of the institute, recruitment of faculty and non faculty , teaching and learning , academics and research, patient care services etc at AIIMS Deoghar.

### **Agenda No: - SFC- 05/02**

## **Confirmation of the Minutes of the 4<sup>th</sup> Meeting of Standing Finance Committee of AIIMS Deoghar held on 09<sup>th</sup> May 2024.**

Since there were no observations/ comments from the members of the Committee, SFC confirmed the Minutes of the 4<sup>th</sup> Meeting of Standing Finance Committee of AIIMS Deoghar held on 09th May 2024.

### **Agenda No:- SAC-05/03**

## **Action Taken Report on Minutes of the 4<sup>th</sup> Meeting of Standing Finance Committee AIIMS Deoghar.**

The Action Taken Report (ATR) on the minutes of the 4th Meeting of Standing Finance Committee of AIIMS Deoghar was noted by the SFC.

After consideration of the Action taken Report , SFC directed the following Agenda Items where action is yet not complete to be carried forward for review to the next SFC:

- i. Increasing Bed occupancy to full strength-750 beds
- ii. Filling up of all the vacant Faculty and Non Faculty posts
- iii. **SFC- 04/12:** Institute to explore option of construction of 300+ rooms “Night Shelter” under CSR to cater to the needs of the patient attendant.
- iv. **SFC- 04/13:** Installation of 128 slice CT scan and (ii) one 1000m A Digital X-ray with Digital Flat Panel detector.
- v. **SFC- 04/19 (c)** : Integration of 08 Operation Theatres

**Agenda No:- SFC-05/04**

**To Consider and Adopt Audited Annual Accounts and Separate Audit Report for the Financial year 2023-2024 of AIIMS Deoghar.**

The Standing Finance Committee took note of the Audited Annual Accounts and Separate Audit Report F.Y. 2023-24 of AIIMS Deoghar & advised the Institute to take corrective/ remedial actions on the observations made therein including Maintenance of Cash Book in the prescribed format; Maintenance of Register for Investment, Expenditure control GiA, Contracts and conduct of physical verification of inventory for 2023-24.

AS&FA informed that action has already being taken by Ministry with regard to the annual internal audit of new AIIMS by rotation .A self check Guidance Note will also be issued to all AIIMS for internal audit purpose .

**Agenda No:- SFC-05/05**

**To Take a Note of details of BE, RE and Grant-in-Aid received, Expenditure Incurred and Closing Balance for The Financial Years 2023-2024 and 2024-2025 of AIIMS Deoghar.**

SFC discussed and approved the following revised budget estimates for the Financial Year 2024-25. SFC while noting the Revised Estimates projected for the Institute observed that the actual release of grant in aid will depend on the RE approved by the Department of Expenditure and the actual fund utilisation by the Institute.

<b>GIA-Head</b>	<b>GIA Released 2023-24</b>	<b>Expenditure 2023-24</b>	<b>BE 2024-25</b>	<b>Fund Released 2024-25</b>	<b>Funds Utilized as on 30.11.24</b>	<b>RE 2024-25</b>
GIA - Salary	90.00	89.61	110.00	100.00	80.80	130.00
GIA - General	37.000	36.60	80.00	31.00	22.03	43.00
GIA - CCA	21.00	16.67	70.00	25.00	23.46	30.00
<b>Total</b>	<b>148.00</b>	<b>128.46</b>	<b>260.00</b>	<b>156.00</b>	<b>126.29</b>	<b>203.00</b>

**Agenda No: - SFC-05/06**

**To consider descoping of DPR items -256 Slice CT Scan and Heart Lung Machine from HITES.**

SFC in principle approved the proposal for descoping of DPR items i.e. (i) 256 Slice CT Scan and (ii) Heart Lung Machine from HITES as the Procurement Support Agency has failed to provide the above equipment to the institute which are urgently required to provide health care services to the people .

The Institute was advised to send a detailed proposal along with financial implication and justification to the Ministry for taking the approval of Competent Authority in consultation with IFD.

**Agenda No: - SFC-05/07**

**To consider approve the rates of Vestibulo-Audiological Test charges in the Department of ENT at AIIMS Deoghar.**

The SFC approved proposal of the Institute for implementing the following user charges for ENT investigations for the services provided by the Institute.

Sr. No.	Name of Audiological Investigation	Price (INR)
1.	Free Field Audiometry (FFA)/ Behavioral Audio	100
2.	Speech Audiometry	50
3.	Auditory steady state response (ASSR)	300
4.	Equipment for Intra operative telemetry and mapping	200
5.	Special test such as ABLB , ECoG	150 each
6.	Auditory verbal therapy for Cochlear Implant patient	200 (4 sessions)
7.	Voice Therapy	200 (4 sessions)
8.	Speech Assessment	50
9.	Hearing Aid Trial	100
10.	Hearing aid fitting with or without mould	200
11.	Vestibular function tests ( VNG)	200

It was noted that the above rates are comparable with various Institutions of National Importance (INIs) like AIIMS Raipur, AIIMS Kalyani, AIIMS Guwahati, NEIGRIHMS Shillong & CGHS etc.

**Agenda No:- SFC- 05/08**

**To Consider and Approve the Procurement of Mobile Interventional Cardiology Unit.**

As regards procurement of Mobile Interventional Cardiology Unit SFC observed that the approximate cost of proposed Unit is Rs. 3-3.5 crore (approx.) which is within the Delegated financial power of the Executive Director .

**Agenda No:- SFC-05/09**

**To Consider and Approve the Rent for Guest House of AIIMS Deogarh .**

SFC considered the proposal of the Institute and approved the following rates of room rent for the Guest House in AIIMS Deoghar campus .

Sl. No.	Facility	Rent in rupees per day/ room
1	Suite	Rs.1000/-
2	Deluxe Room	Rs.750/-
3	Semi-Deluxe Room	Rs.500/-

As proposed by the Institute it was agreed to waive off the charges for those who visit the Institute on official duty ..

**Agenda No: - SFC-05/10**

**To Consider and Approve the User Charges for Radiology Services at AIIMS Deoghar.**

Institute submitted that in alignment with the evolving medical requirements and the expansion of radiology services, new procedures have been introduced, necessitating the addition of new tariff codes to the existing user charges list .

The SFC considered and approved the following user charges proposed by the Institute for Radiology services :

- (i) CT Myelography Rs 1500
- (ii) X Ray Spine ( 4 part View) Rs 200

**Agenda No: - SFC-05/11**

**To Consider and Approve the Rent of Night Shelter.**

SFC noted that the Institute has a 51 bedded Night Shelter within the campus constructed as part of the project . The SFC considered the per day rental proposed by the Institute as below :

No.	Type of Rooms	Charges Per day
1.	Single bed	Rs. 250/- per day.
2.	Double bed	Rs. 500/- per day.
3.	Triple	Rs. 750/- per day.

SFC observed that per day bed charges as proposed by the Institute are relatively higher in comparison to rates charged by other new AIIMS .Accordingly, SFC advised the Institute to review the above-proposed rates and bring them in the range Rs. 50/- Rs. 100/- per day to make it affordable for the common people. SFC also advised the Institute to engage Charitable Organisations /NGO/Self Help Groups on No Profit No Loss basis to provide the services in the Night Shelter.

**Agenda No: - SFC-05/12**

**To consider and approve engagement of manpower on contractual basis for AIIMS Deoghar.**

ED AIIMS Deoghar proposed that following manpower is urgently required to be engaged on contractual basis for AIIMS Deoghar to expand delivery of health care services :-

Sl. No	Name of the Post	Group	Level (As per 7 <sup>th</sup> CPC)	No. of Post Required
1	Senior Programmer	A	11	1
2	Public Relation Officer	A	10	1
3	Chief Optometrist/ Chief Technical Officer	A	10	1
4	Medical Record Officer	B	8	1
5	Perfusionist	B	6	1
6	Optometrist	B	6	1
7	Technician Radiotherapist	B	6	1
8	Jr. Audiologist/ Speech Therapist	B	6	1
9	Dental Technician (Hygiene)	B	5	1
10	Junior Medical Record Officer	B	6	1
11	Dietician	C	6	2

<b>Total</b>	<b>12</b>
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SFC noted that the proposal for creation of 345 Non faculty posts for the Institute is pending in the Department of Expenditure . In view of the urgent functional requirement to operationalise health care services, SFC approved the proposal of the Institute to engage above-mentioned 12 manpower on contract basis against vacant sanctioned posts for a period of one year as per rules in place for engagement of contractual staff.

Institute was further advised that the salary of contractual employees should be fixed as per 7th CPC i.e entry level pay (first cell of the pay metrics) of respective posts along with applicable Dearness Allowance (Basic +DA) only without giving annual increment or any other allowances like HRA etc. subject to the employees meeting the basic eligibility criteria of such posts against which they are engaged.

**Agenda No: - SFC-05/13**

**To peruse the list of Tenders issued and accepted by AIIMS Deoghar after 4th SFC i.e. 09th May, 2024.**

The SFC noted the agenda and advised the Institute to ensure that the procurement of goods and services is taken up strictly in accordance with the GFR , Procurement Manual and other Guidelines of Govt of India .

**Agenda No: - SFC-05/14**

**Agenda for Recruitment of Guest Faculty for various subjects in College of Nursing, AIIMS Deoghar.**

SFC considered the proposal of the Institute for engagement of external guest faculty in College of Nursing AIIMS Deogharh to teach various subjects like Statistics, Psychology, Sociology and Regional Language Hindi (for non speaking Hindi students) to all BSc (Hons.) Nursing and MSc Nursing Students .

In view of the justification provided by the Institute , in the interest of teaching and learning of students , the SFC approved the proposal of the Institute to engage professionals for teaching following subjects at the proposed rates :-

Sl. No.	Subjects	Total Hours	Remuneration

1	Statistics	15 hours B.Sc. (Hons.) Nursing and 100 hours (50 Theory +50 Practical) M.Sc. Nursing	Rs 1000/- per class per hour – Maximum 15 hours (Theory) for B.Sc. (Hons.) Nursing and Maximum 50 hours (Theory) and 50 hours (Practical) for M.Sc. Nursing during the Academic Session.
2	Psychology	50 hours B.Sc. (Hons.) Nursing	Rs 1000/- per class per hour – Maximum 50 hours during the Academic Session.
3	Sociology	50 hours B.Sc. (Hons.) Nursing	Rs 1000/- per class per hour – Maximum 50 hours during the Academic Session.
4	Regional Language Hindi (if non Hindi speaking students joined to AIIMS Deoghar)	30 hours B.Sc. (Hons.) Nursing	Rs 1000/- per class per hour – Maximum 30 hours during the Academic Session.

**Agenda No: - SFC-05/15**

**Approval for Waiver of Laboratory Procedure Charges for Blood/Other Samples Collected via Drone to Enhance Healthcare Outreach in Remote and Hard-to-Reach Areas around AIIMS Deoghar.**

The SFC considered and approved the proposal of the Institute for wavier of Laboratory Procedure Charges for Blood/Other Samples collected via Drone from Remote and Hard-to-Reach Areas around AIIMS Deoghar.

**Agenda No: - SFC-05/16**

**To Consider and Approve the Descoping of DPR items from HITES.**

SFC considered the proposal of the Institute to de scope 36 DPR medical equipment from the remit of HITES Procurement Support Agency (PSA) on account of delay in supply of the equipment and their urgent requirement for

operationalising the patient care services .

SFC in principle agreed to the proposal and advised the Institute to send a detailed proposal along with financial implication and justification to the Ministry for taking the approval of Competent Authority in consultation with IFD .

The Institute was also advised to ascertain the latest status of procurement from HITES . In case the tenders are in final stages the same items may be dropped from the list of items proposed to be descope .

**Agenda No: - SFC-05/17**

**To consider and approve Central Civil Services (Payment of Gratuity under National Pension System) Act, 2021 for Employees of AIIMS Deogarh.**

SFC noted that Ministry has already issued instruction to all New AIIMS vide OM dated 26.06.2024 for payment of Gratuity to eligible employees under the Payments of Gratuity Act 1972 in accordance with the clarification provided by Ministry of Labour and Employment vide their OM no. Z-13025/1/2023-SS.II-Part (1), dated 1.11.2023.

**Agenda No: - SFC-05/18**

**To Consider & approve the Operation & Maintenance of Provisionally taken over Buildings from NBCC.**

The SFC advised the institute to take over the buildings in accordance with the terms of the Contract and to ensure their seamless functioning contracts for Operation and Maintenance of the Buildings and Services may be undertaken in consultation with the Engineering wing of the Institute .

In case certain works exceed the delegated financial powers of the Executive Director , the proposal may be brought before the SFC .

**Agenda No: - SFC-05/19**

**To consider and approve Items received under CSR Projects in AIIMS**

## **Deoghar.**

The SFC noted that Orcus Lifesciences has provided three Baby Feeding Pods and Satsang, Deograrh has provided One Blood Donation Van to the Institute

### **Agenda No: - SFC-05/20 (a)**

#### **To consider and approve Non-Productivity Linked Bonus (Non-PLB) to Group B (Non-Gazetted) & Group C Employees of AIIMS Deoghar**

SFC was apprised that proposal for payment of Non-Productivity Linked Bonus to employees of AIIMS/other INIs / Autonomous bodies under MoHFW, has not been approved by the Department of Expenditure, Gol.

### **Agenda No: - SFC-05/20 (b)**

#### **To Consider & Approve Engagement of Security Services at AIIMS Deoghar, through Directorate General of Resettlement (DGR), Ministry of Defence, Govt. of India**

The SFC considered the proposal of the Institute to engage 60 Security Guards from Directorate General Resettlement (DGR), Ministry of Defence, Govt. of India at AIIMS Deograrh for main gates and other vital locations and approved the proposal subject to the condition that the Institute should adhere to the guidelines of engagement of 70% of local manpower as per State Govt. guidelines. The Institute was further advised to follow the laid down rules/ guidelines for engagement of such services .

### **Agenda No: - SFC-05/20 (c)**

#### **Travel Grant for under-graduate students attending events/programme outside AIIMS-Deoghar.**

The SFC considered and approved the proposal of the Institute to provide financial support to undergraduate students to participate in academic , research

and extra curricular events outside the Institute @ Basic Registration, Delegate Card upto a ceiling of Rs. 3500/-, Train fare (only A.C. Tier-III) and Rs. 500/- per day for Food expenses, subject to production of bills. The students will have to arrange accommodation on their own . The Institute with advised to utilise internal fund/revenue for the said purpose.

**Agenda No: - SFC-05/20 (d)**

**To consider and approve the procurement of 1000mA Digital X-Ray with Digital Flat panel Detector for OPD, IPD and emergency services for AIIMS Deogarh.**

ED AIIMS Deogarh submitted that in view of increasing patient load in the Institute, it was proposed to procure 2<sup>nd</sup> unit of **1000mA Digital X-Ray with Digital Flat panel Detector for OPD, IPD and emergency services** at an estimated cost of apx Rs. 1.09 cr./unit. The SFC considered and approved the proposal. The Institute was further advised to undertake the procurement in accordance with the GFR norms , Procurement Guidelines ad other rules in place on the subject .

Meeting ended by vote of thanks by the Member Secretary to Chairperson and all members of the SFC .

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