



NOTIFICATION

Advertisement for the post of Senior Project Assistant and Data Entry Operator

WALK-IN-INTERVIEW

Subject: Recruitment for the following posts on a purely temporary basis in the Extramural Research Project titled “**Evaluating the Effectiveness of a Community-based Peer-led Intervention (CPLI) in preventing Substance use among Adolescents: A Cluster Randomized Controlled Trial within School Health Programme under Ayushman Bharat**” project funded by the Indian Council of Medical Research (ICMR) under the Principal Investigator **Dr. Sudip Bhattacharya**, Assistant Professor, Department of Community Medicine & Family Medicine, AIIMS Deoghar.

Duration of Project: 11 months, extendable up to 3 years based upon performance

Place of Posting: Deoghar, Jharkhand. Travel to study sites may be required as per project needs.

Mode of Selection: Interview/Written test at AIIMS, Deoghar

Date of Interview/Exam: To be notified later

Last date of Application: 06-05-2025

Sr. No.	Name of the Post	No. of post	Emoluments (Norms for Salary) in Rs	Remarks
1.	Senior Project Assistant	1	Rs. 30,600	Consolidated without any allowances
2.	Data Entry Operator	1	Rs. 29,200	Consolidated without any allowances



ALL INDIA INSTITUTE OF MEDICAL SCIENCES DEOGHAR
(स्वास्थ्यएवंपरिवारकल्याणमंत्रालय, भारतसरकारकेअधीनराष्ट्रीयमहत्वकासंस्थान)
(An Institution of National Importance under Ministry of Health & Family Welfare)
भारतसरकार/ Government of India

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Post	Essential Qualification and Experience
Senior Project Assistant	<p>1. Graduate in science/ relevant subjects/ from a recognized university with three years of work experience in Public Health from a recognized institution or Master's degree in Public Health/Biostatistics/relevant subject.</p> <p>2. Maximum Age Limit for Project is 35 years. <i>Note: This research focuses on Community based studies, and preference will be given to candidates with strong experience in public health or public health data handling.</i></p>
Data Entry Operator	<p>Essential:</p> <ul style="list-style-type: none">• Graduate with knowledge of data entry work.• Maximum age limit is 30 years <p>Desirable Qualification:</p> <ul style="list-style-type: none">• Post Graduate from a recognized University/Institution• Degree in Biostatistics• Experience in Research Project• Two years' experience in relevant subject after obtaining essential qualification

Desirous candidates who fulfil the essential qualification and are willing to attend the interview should submit the application in the prescribed format (provided below) by e-mail to cfm@aiimsdeoghar.edu.in and should appear in person for Walk-In-Interview along with all relevant original documents and one set of self-attested photocopies of documents regarding age, qualifications, and relevant experience.

Only shortlisted candidates will be called for interview (intimated through email). The last date to receive applications may be extended for a period of 15-30 days as per project requirement.

GENERAL TERMS & CONDITIONS

1. The above post is filled purely temporarily, co-terminus with the project & the candidate will have no right to claim permanent Employment under AIIMS, Deoghar, or continuation of his/her services in any other project.
2. No inquiries shall be entertained in this regard after the due date.
3. All educational professional and technical qualifications should be from a recognized Board/ University and full-time.



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4. Post may increase/decrease as per requirement and at the sole discretion of the Research Section, AIIMS, Deoghar.
5. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.
6. Persons working in Govt. or Public Sector undertaking should produce a “No Objection Certificate” at the time of the Interview.
7. No TA/DA will be admissible to appear in the interview, including (SC/ST candidates).
8. This position will be purely on a temporary/contractual basis for the specified period and based on the project.
9. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.
10. Canvassing in any form will be a disqualification.
11. Age Relaxation: Age relaxation for SC, ST and OBC candidates will be given against reserve posts only. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons.
12. Age / Education qualification / Experience will be considered till the late date of the advertisement.
13. Candidates joining the above post shall not be allowed to resign from the post within 6 months of joining the post. Candidate may resign from the post by giving 1-month prior intimation or paying 1 month of their salary.
14. The selected candidate may be required to visit schools and other locations across Jharkhand State as per the project requirements.
15. Valid email ID and mobile number is compulsory.

Dr. Sudip Bhattacharya
(PI-AIIMS Deoghar)
Assistant Professor,
Community and Family Medicine



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AIIMS Deoghar

FORMAT FOR APPLICATION

1. Name of the post Applied for :
2. Name of Candidate (in Block Letter) :
3. Gender :
4. Date of Birth :
5. Father's Name :
6. Mother's Name :
7. Marital Status (Married/Unmarried) :
8. Present Address for correspondence :
9. Permanent Address :
10. Phone Number/Mobile Number :
11. Email Id :

12. Details of Qualification

S.No	Degree	% of Mark	Year of Passing	Board/University

13. Details of Experiences

S.No.	Designation	Institute/Name of the employer	Period	Reason for leaving

14. Have you ever been declared unfit by a medical board/court for appointment in any government service? (Yes/No)

If yes,
details.....

15. If selected, within what period would you require for joining the post:



Declaration

I Dr/Mr/Mrs/Miss..... S/o / D/o do hereby declare and affirm that all the statements made in this application are true, complete and correct to the best of my knowledge and belief, and nothing has been concealed thereon. In the event of any information being found false or incorrect or ineligibility detected at any point of time, my candidature shall be liable to be rejected without any notice.

I further declare that I fulfil all the conditions of eligibility regarding age limit, educational qualification and experience etc. prescribed for the post.

I am not employed in any other Government Institution/ Autonomous body.

OR

I am employed with Government Institution/Autonomous body and if selected, I shall join duty only after acceptance of my resignation from my current employer.

Signature of the candidate

Date:

Enclosures



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Checklist of Certificates	
1. Date of Birth proof (Class X Certificate)	
2. 2 recent passport size photograph (1 affixed on the application form)	
2. Graduation Mark Sheets (as applicable)	
3. Graduation Degree Certificate (as applicable)	
4. Post-Graduation Mark Sheets (as applicable)	
5. Post-Graduation Degree Certificate (as applicable)	
7. Registration certificate from MCI/ State Medical Council/ RCI	
8. NOC from the present employer (If employed)	
9. Certificate of SC/ST/OBC (Non-Creamy Layer)/OPH/EWS from the competent authority	
10. Experience Certificate (if any)	
11. Photo Identity Proof	